

Borrowing museum tickets

This decree is established on the basis of §6, subsection 2, point 5 of Tallinn City Council's 18.10.2007 ordinance No 31 „Tallinn Central Library's Base Ordinance“ and § 1, subsection 4 of Tallinn City Council's 02.06.2016 ordinance No 19 „Usage Regulations of Tallinn Central Library“.

1. General provisions

- 1.1. Decree „Borrowing museum tickets“ regulates the borrowing of museum tickets for Tallinn Central Library's patrons and the patrons' duties and responsibilities.
- 1.2. The aim of the service is to make libraries and museums more visible to the public and offer the chance to visit museums free of charge to lower income residents.
- 1.3. Terms used in the decree have the following meaning:
 - 1.3.1. **Library** is Tallinn Central Library;
 - 1.3.2. **Patron** is the patron Tallinn Central Library;
 - 1.3.3. **The ticket** is the museum ticket (a joint ticket to visit Tallinn City Museum and Tallinn Literary Center free of charge
- 1.4. The ticket can be borrowed from Kalamaja or Kadrioru Library. The ticket must be returned to the library it was borrowed from.
- 1.5. Borrowing the ticket is free of charge.

2. Borrowing museum tickets

- 2.1. Tallinn City Museum and Tallinn Literary Centre joint ticket for a family or a single ticket can be borrowed.
- 2.2. To borrow the ticket a library card or ID- card, if the ID card is used as a library card, must be presented.
- 2.3. To borrow the ticket the patron must be at least seven years old.
- 2.4. One ticket can be borrowed at a time and it is considered to be one of the 30 items a patron has the right to borrow.
- 2.5. The ticket can be borrowed for 14 consecutive days without the chance to renew the return date. During the 14 days, a patron can visit the museum multiple times. The return date can be checked: in my ESTER, on the check received when borrowing the ticket, by writing to the library's email address or by calling the library.
- 2.6. The patron has the right to borrow one ticket per quarter, a total of 4 tickets per year.
- 2.7. There is no waiting list for the ticket. When the ticket is at the library it may be booked via email or phone for borrowing it from the library on the same day.
- 2.8. The ticket can be borrowed only for personal use. It can not be passed on to others, sold, etc.

3. Patron's obligations and responsibilities

- 3.1. Patrons must keep the borrowed ticket in an orderly and clean fashion. It can not be wrinkled.

- 3.2. Patrons must return the ticket by the return date at the latest. A patron who has unfulfilled responsibilities to the library can not borrow any items until set responsibilities are fulfilled.
 - 3.3. Patron is obligated to notify the library if the ticket is broken, dirty, lost etc. A broken ticket can not be repaired and it wont work as a ticket for getting into the museums.
 - 3.4. Library has the right not to lend tickets to a ptron who repeatedly ruins, loses or does not return the ticket on time.
4. Implement this decree from the 3rd of May 2022.
 5. The webmaster is to publish the decree on the library's website and the secretary on the intranet.

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director